

# BOARD MEETING MINUTES

April 7, 2011, @ 7:30 p.m.

## Cass County Fire District 1

TOPIC	DISCUSSION	RECOMMENDATION / ACTIONS
<b>Meeting Called To Order</b>	Meeting was called to order by Vice President, Mike Sims.	Meeting started at 7:35 p.m.
<b>Members Present/Absent:</b>	Vice President, Mike Sims, and Secretary, Bridget Enyeart, are present. Sherman Kantzer, President, is absent and out of town the next three weeks.	Roll call.
<b>Meeting Minutes for January 27, 2011</b>	Bridget made a motion to accept the minutes of January 27, 2011. Mike Seconded the motion. Minutes were approved.	Minutes approved. Report accepted as presented.
<b>Treasurer's Report</b>	In the General Fund we currently hold \$1,601.70. The CREDIT fund balance is \$6,081.24, and the savings account balance is \$183,620.88. Bridget made a motion to accept the Treasurer's Report. Mike seconded the motion. Treasurer's Report was approved.	Treasurer's Report accepted as presented.
<b>Approval of Claims</b>	One claim for attorney Steve Bushman was presented in the amount \$54.60. Mike made a motion to pay the claim, Bridget seconded the motion. Payment for the claim was approved. Discussion held regarding the automatic deduction from the savings account for the utility bill. Bridget suggested having the utilities automatically debited from the account. Disclosure of the expenditure will be a matter of formality at the next public meeting. Under IC 36-8-11-15, as a Fire District, we can incur debts and liabilities as well as receive and disburse money. There are no rules governing how we handle our internal claims other than it must be agreeable by the majority of the board members. Mike indicated he would obtain the required forms from Logansport Municipal Utilities to set the bill up on monthly automatic withdrawals. Mike made a motion to approve any payment of utilities of the Fire District when they are due and report the payment of the expenditure at the next public meeting. Bridget seconded the motion.	Payment for claims approved. Automatic withdrawal to be set-up for Logansport Municipal Utilities. Future payments for any utilities relating to Cass County Fire District 1, can be paid without requiring a meeting and reported by the treasurer at the next public meeting.
<b>Twelve Mile Fire Department Contract</b>	Mike reported that the contract has been signed by all appropriate constituents and filed in the office at Cass County Fire District 1.	Report accepted as presented.

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<b>Tax Exempt Status</b>	Mike reported that the tax exempt status of the Cass County Fire District No. 1, has been filed with the Cass County Assessor's Office and the documents have been recorded with the Cass County Recorder's Office. Copies of the paperwork will remain on record in the office at Cass County Fire District 1. There were some expenses relating to the recording fees. Mike indicated he donated the funds for the fees and paid the expenses relating to those transactions.	Report accepted as presented.
<b>Seal Development</b>	The CCFD 1 received contest submissions from Lewis Cass and Caston. Board members and firemen have chosen four contest submissions. There were some concerns regarding all of the seals and the ability to use the seal as a stamp due to the intricacy of the design. It was suggested that we have one seal for stationary and another seal for the fire trucks. Also, the submissions include Miami Township in the design and Miami Township is not yet part of the district. It was decided to table the designs until the next meeting.	Tabled to next meeting.
<b>Contractor Use and Potential Sale of Ford F-350 and Jeep to Purchase Grass Truck.</b>	Board members held discussion regarding selling the Jeep and the Ford. Discussion centered on selling the Jeep for the conversion of the current Ford F-350 to a grass truck. Board members are leaning towards selling the Ford F-350 instead, due to its value and using the proceeds to purchase the Cass County Fire District 1 a grass truck. A suggestion was made to incorporate a trade between New Waverly and CCFD1 with vehicles. New Waverly is to submit a proposal at the next meeting with the information regarding their make, model and year of truck and how much it would cost to convert the truck to a grass truck. Board members agreed to table this discussion until President, Sherman Kantzer is available for vote. There has been discussion regarding the existing use of the Jeep. Board members again reiterated that they do not mind contracted firemen utilizing the vehicle as long as it is for use regarding Cass County Fire District 1 and the townships they represent. The firemen present at the meeting indicated that the Jeep is utilized to transport men for duty from New Waverly to the Cass County Fire District.	Tabled to next meeting. Kyle Anderson to submit proposal on how much it would cost to convert an existing truck with New Waverly Fire Department to a grass truck and comparing that to the value of the current F350 and possibly trading vehicles.

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Safer/Grant	Nothing to report. Waiting to find out official legal status of fire station/district before applying.	Report accepted as presented.
Miami Township Joining the Cass County Fire District 1	There has been a lot of confusion regarding how Miami Township's emergency loan would affect the Cass County Fire District 1, if Miami Township were to join the Cass County Fire District 1 in 2011 and the costs associated in 2012. There are additional questions that need to be answered in reference to the tax levy for Miami Township for firefighting and when our fire district will actually see income from the tax base. It was decided by board members that we would table this discussion to another meeting for further review.	Tabled to next meeting.
Damaged Fire Truck	Insurance took care of the damaged fire truck window. There were no injuries relating to the incident.	Report accepted as presented.
Grounds/Lawn care	Members could not find language in the fire contract regarding lawn care. Until we decide how we are going to proceed with regard to the lawns, we should have someone contracted to provide lawn care. It was decided that we would pay \$55 per time until the district has a lawnmower purchased or donated. Mike made a motion as stated above, Bridget seconded.	Members voted to approve lawn care in the amount of \$55 each time until a lawnmower is purchased or donated for Cass County Fire District 1.
Next Meeting	Thursday, May 5, 2011, 7:30 p.m.	Bridget will post meeting notice.

Respectfully Submitted by:

  
 Bridget I. Enyeart, Secretary